**Customer Credit/Return Form**

No returns will be accepted without prior approval by an authorised Taipan representative.

A 25% restocking fee may apply.

|  |  |
| --- | --- |
| **Company Name** |  |
| **Contact Person** |  |
| **Date** |  |
| **Your Order Number** |  |
| **Taipan Invoice Number** |  |
| **Taipan Delivery Number** |  |
| **Product(s) being returned  (Taipan product number)** |  |
| **Returning Carrier Details** |  |
| **Con Note Number** |  |
| **Reason for Return** |  |
| **Return Approved by (Taipan representative)** |  |

Please include a completed copy of this form with the returned goods.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **TAIPAN OFFICE USE ONLY** | | | | | |
| Approved by |  | Date | |  | |
| Processed by |  | Date | |  | |
| Restocking fee applicable? | |  | Yes |  | No |
| Territory Managers may submit this form for processing at the relevant branch once the product(s) have been returned into your possession. | | | | | |